

Sept. 97

104-126

Project Status Report

Work Assignment Number: 47-5N60
Site Name: Sauget Area 1 & 2 Sites (TA)
E & E Job Number: ZK9000
Prepared by: C. Carlson, Site Manager
Date: October 20, 1997
Period: August 31, 1997 through September 27, 1997

Copies: RPM: Leah Evison, EPA Region V
PM: Daniel Sewall, E & E - Chicago

Progress Made This Reporting Period

During this reporting period, E & E worked primarily on the completion of the work plan for the project. In addition, E & E performed activities relating to data acquisition and set up preliminary data summary tables. Details of the work activities performed during the reporting period are as follows:

- E & E team members reviewed six file boxes of PRP Investigator files on the 5th floor on September 3. Information was indexed to provide a complete list of site files and to include in the PRP records compilation.
- Two E & E team members conducted a file search at IEPA DLPC between September 15th and the 19th. During the week, 22 file boxes of information was reviewed along with approximately 3,000 microfiche. From these files, E & E made approximately 3,000 paper copies and copied 718 microfiche to bring back to Chicago to review in more detail.
- Two E & E team members conducted a records search at the St. Clair Co. tax assessors office in Belleville, IL, between September 24th and the 26th. The search was conducted in order to record current property ownership for the parcels associated with the Sauget Area 1 and 2 sites. During the records search, the names and addresses of owners for approximately 300 tax parcels were recorded. In addition, maps were obtained for the deliverables required for the property ownership task. In addition to current property ownership, a historical deed search was performed for Site N which was not part of the Work Assignment. The addition of this site was suggested by the IEPA PM and concurred by the EPA WAM.
- Work continued during the reporting period on entry of data into summary table formats. In addition, work began on segregating file information copied from EPA and IEPA record centers into area site and PRP files.

In addition to the above, work performed during the reporting period included routine project management activities, including financial tracking, preparing the previous month's status report, and communications with the WAM.

Project Costs and LOE Hours

Expenditures for this reporting period included \$21,188.74 and 275.0 LOE hours. Project to date expenditures include \$38,996.66 and 509.0 LOE hours. Table 1 provides a breakdown of the costs to date, estimated costs to complete and estimated variance on a task-specific basis. Table 2 provides a task-specific status report on project hours and schedule. Summaries of financial status and direct labor charges by P-grade are provided in Tables 3 and 4, respectively. Table 5 provides a breakdown of labor hours expended by task for this reporting period.

Problem Areas and Recommended Solutions

Problem Area: E & E was not able to access IEPA files until the week of September 15 due to the FOIA process, and file information was delivered to the E & E Chicago office on September 22. Also, the 718 microfiche from IEPA did not arrive until the end of September. Because the 30,000 (approximately) pages of information on the 718 microfiche must be reviewed slowly and methodically and due to file information from IEPA not being available until September 22, complications could arise regarding the 90-day deliverable deadlines as outlined in the SOW.

Recommended Solution: E & E will review the file information and microfiche which has been delivered to the Chicago office. The evaluation of files will help to quantify the volume of data present needed to input into summary tables. Once the evaluation is complete, E & E will evaluate the deliverable schedule and the volume of data in the files and, if needed, prepare a request to EPA for an extension to the deliverable schedule as outlined in the SOW. At this point, the current deliverable schedule well precedes the scheduled project completion date, and, therefore, even a request for extension would not compromise the scheduled completion date.

Problems Resolved

None to report.

Deliverables Submitted

None to report.

Activities Planned for Next Reporting Period

E & E will continue data entry activities during the next reporting period. Additional files are reported for both the EPA PRP Investigation and with ORC. E & E intends to review all these files during the next reporting period. Also, E & E will begin organization of the area site and PRP files. In addition, E & E intends on performing a site visit with the IEPA PM as directed in the SOW.

Key Personnel Changes

None to report.

Subcontracting

None to report.

Travel

Two E & E personnel traveled to Springfield, IL, for 5 days to conduct a file search. In addition, two E & E personnel traveled to Belleville, IL, for 3 days to conduct a property ownership search. Travel costs associated with these trips should be invoiced during the next reporting period.

Laboratory Activities

None to report.

TABLE 1

**ECOLOGY AND ENVIRONMENT ARCS V CONTRACT 68-W8-0086
COST STATUS REPORT BY TASK
SAUGET AREA 1 & 2 SITES (TA)
AS OF SEPTEMBER 27, 1997**

TASK	SUBTASK	DESCRIPTION	CURRENT MONTH	COST TO DATE			ESTIMATED TOTAL COST			
				LABOR	OTHER	TOTAL	TO COMPLETE	AT COMPLETION	BUDGET	ESTIMATED VARIANCE
1	1	PROJECT PLANNING	105	9,306	170	9,476	1,717	11,193	11,193	0
1	2	PROJECT MANAGEMENT	1,030	3,061	7	3,068	7,421	10,489	10,489	0
		TASK 1 TOTAL	1,135	12,367	177	12,544	9,138	21,682	21,682	0
2	0	ACQUISITION OF EXISTING DATA	19,147	24,427	777	25,204	9,789	34,993	34,993	0
3	0	PROPERTY OWNERSHIP TABLES/MAPS	0	0	0	0	6,934	6,934	6,934	0
4	0	TECHNICAL DATA SUMMARY TABLES/MAPS	906	1,171	77	1,248	61,289	62,537	62,537	0
5	0	DATA GAPS MEMORANDA	0	0	0	0	7,351	7,351	7,351	0
6	0	PRP RECORDS COMPILATION	0	0	0	0	22,801	22,801	22,801	0
99	0	AWARD FEE	0	0	0	0	10,623	10,623	10,623	0
		TOTALS	21,188	37,965	1,031	38,996	127,925	166,921	166,921	0

TABLE 2

ECOLOGY AND ENVIRONMENT ARCS V CONTRACT 68-W8-0086
PROJECT HOURS/SCHEDULE STATUS
REPORT BY TASK
SAUGET AREA 1 & 2 SITES (TA)
AS OF SEPTEMBER 27, 1997

	TASK	SUBTASK	DESCRIPTION	AUTHORIZED PLAN		ACTUAL		LOE HOURS				PERCENT		
				START DATE	FINISH DATE	FINISH DATE	CURRENT MONTH	TO DATE	EST. TO COMPLETE	AT COMPLETION	AUTH. BUDGET	ESTIMATED VARIANCE	COMPLETE	SPENT
HA47-5	1	1	PROJECT PLANNING	07/21/97	08/30/97		1.00	119.00	14.00	133.00	133.00	0.00	89	89
	1	2	PROJECT MANAGEMENT	07/21/97	02/28/97		11.00	36.00	80.00	116.00	116.00	0.00	31	31
			TASK 1 TOTAL				12.00	155.00	94.00	249.00	249.00	0.00	62	62
	2	0	ACQUISITION OF EXISTING DATA	07/21/97	02/28/98		246.00	330.00	70.00	400.00	400.00	0.00	82	82
	3	0	PROPERTY OWNERSHIP TABLES/MAPS	08/27/97	02/28/98		0.00	0.00	100.00	100.00	100.00	0.00	0	0
	4	0	TECHNICAL DATA SUMMARY TABLES/MAPS	08/27/97	02/28/98		17.00	24.00	880.00	904.00	904.00	0.00	3	3
	5	0	DATA GAPS MEMORANDA	08/27/97	02/28/98		0.00	0.00	92.00	92.00	92.00	0.00	0	0
	6	0	PRP RECORDS COMPILATION	08/27/97	02/28/98		0.00	0.00	316.00	316.00	316.00	0.00	0	0
			PROJECT TOTALS				275.00	509.00	1552.00	2061.00	2061.00	0.00	25	25

TABLE 3

ECOLOGY & ENVIRONMENT ARCS V CONTRACT 68-W8-0086
 SUMMARY OF FINANCIAL STATUS REPORT
 SAUGET AREA 1 & 2 TECHNICAL ASSISTANCE
 AS OF 27-SEP-97

	ACTUAL	
	CURRENT MONTH	PROJECT TO DATE
HOURS:		
	275.00	509.00
	5.50	14.25
TOTAL HOURS	280.50	523.25
COSTS:		
DIRECT LABOR	7055.78	13128.16
TRAVEL	0.00	0.00
EQUIPMENT	0.00	0.00
OTHER DIRECT COST *	574.56	755.70
LABORATORY SERVICES	0.00	0.00
INDIRECTS	12941.25	23976.98
SUBCONTRACTS	0.00	0.00
TOTAL COSTS	20571.59	37860.84
FEE:		
BASE	617.15	1135.82
BASE ON SUBCONTRACTS	0.00	0.00
AWARD	0.00	0.00
AWARD ON SUBCONTRACTS	0.00	0.00
TOTAL FEE	617.15	1135.82
GRAND TOTAL	21188.74	38996.66
* OTHER DIRECT COST		
COMPUTER USAGE	505.86	655.44
BOOKS & PUBLICATIONS	5.00	36.56
COPY COSTS	63.70	63.70
TOTAL ODCs	574.56	755.70

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TABLE 4

ECOLOGY & ENVIRONMENT ARCS V CONTRACT 68-W8-0086
 SUMMARY OF DIRECT LABOR BY P-GRADE
 SAGGET AREA 1 & 2 TECHNICAL ASSISTANCE
 AS OF 27-SEP-97

LABOR CODE	CURRENT MONTH				CURRENT CONTRACT YEAR				PROJECT TO DATE			
	REG HOURS	OT HOURS	TOTAL HOURS	TOTAL DOLLARS	REG HOURS	OT HOURS	TOTAL HOURS	TOTAL DOLLARS	REG HOURS	OT HOURS	TOTAL HOURS	TOTAL DOLLARS
[REDACTED]	[REDACTED]	[REDACTED]	0.00	0.00	[REDACTED]	[REDACTED]	4.00	486.41	[REDACTED]	[REDACTED]	4.00	486.41
[REDACTED]	[REDACTED]	[REDACTED]	246.00	18756.92	[REDACTED]	[REDACTED]	430.00	33263.78	[REDACTED]	[REDACTED]	430.00	33263.78
[REDACTED]	[REDACTED]	[REDACTED]	29.00	1476.60	[REDACTED]	[REDACTED]	65.50	3244.94	[REDACTED]	[REDACTED]	65.50	3244.94
[REDACTED]	[REDACTED]	[REDACTED]	0.00	0.00	[REDACTED]	[REDACTED]	9.50	524.74	[REDACTED]	[REDACTED]	9.50	524.74
[REDACTED]	[REDACTED]	[REDACTED]	0.00	0.00	[REDACTED]	[REDACTED]	0.00	0.00	[REDACTED]	[REDACTED]	0.00	0.00
[REDACTED]	[REDACTED]	[REDACTED]	0.00	0.00	[REDACTED]	[REDACTED]	0.00	0.00	[REDACTED]	[REDACTED]	0.00	0.00
[REDACTED]	[REDACTED]	[REDACTED]	275.00	20233.53	[REDACTED]	[REDACTED]	509.00	37519.88	[REDACTED]	[REDACTED]	509.00	37519.88
[REDACTED]	[REDACTED]	[REDACTED]	5.50	171.09	[REDACTED]	[REDACTED]	14.25	445.45	[REDACTED]	[REDACTED]	14.25	445.45
TOTALS	[REDACTED]	[REDACTED]	280.50	20404.61	[REDACTED]	[REDACTED]	523.25	37965.32	[REDACTED]	[REDACTED]	523.25	37965.32

TABLE 5 HAS BEEN REDACTED AS IT CONTAINS
CONFIDENTIAL CONTRACTOR COSTS